



No.F.:GGSIPU/Aff.letter/DSPSR/2023-24/ 7071

Dated: 01.11.2023

**Subject:** Continuation of Provisional Affiliation for conduct of BBA, BBA (2<sup>nd</sup> Shift), B.Com (Hons.) & B.Com (Hons.) (2<sup>nd</sup> Shift) programmes for the Academic Session 2023-2024.

In terms of Section 5(21) of the Guru Gobind Singh Indraprastha University Act 1998, continuation of provisional affiliation has been approved by the Board of Affiliation for conduct of the following programme(s)/course(s) at **Delhi School of Professional Studies and Research, 9, Institutional Area, Sector-25, Rohini, Phase-III, Delhi** during Academic Session 2023-2024:-

S.No.	Programme/Course	Duration of programme	Intake for the Academic Session 2023-24
1.	BBA	3 Yrs	140
2.	BBA (2 <sup>nd</sup> Shift)		140
3.	B.Com (Hons.)		70
4.	B.Com (Hons.) (2 <sup>nd</sup> Shift)		70

**This provisional affiliation is subject to fulfillment of following conditions:-**

- 1.0 That the Institution / Society / Trust/ Company shall adhere to the provisions of the University Act 1998, the Statute, the Ordinances and Regulations of the Guru Gobind Singh Indraprastha University and will comply with the standing orders and directions of the University throughout the period of affiliation and fulfill conditions indicated in the Policy Guidelines issued by Govt. of NCT, Delhi and approval of the Statutory Body (wherever applicable).
- 2.0 That the Institution / Society / Trust/ Company shall not conduct any full time, part time or distance education programme(s) within its premises without the specific prior permission of the University and will not conduct any programme whatsoever of any other University in the said campus. It will also not use the trademark/trade name of the University for any other admission/teaching activity/conduct of any other programme at any other campus till it remains affiliated with Guru Gobind Singh Indraprastha University.
- 3.0 That the Institution / Society / Trust/ Company shall ensure that ragging is completely banned among student community and prohibited in the campus and hostels of the institute/college. Some teachers shall be made responsible in order to guarantee implementation of this Order of the Government.
- 4.0 That the Institution / Society / Trust / Company shall create special facilities such as ramps, rails and special toilets and make other necessary arrangements to suit the special needs of physically challenged persons.
- 5.0 That the Institution / Society / Trust / Company shall ensure availability of Principal / Director, faculty and non-teaching staff qualified and adequate as per the norms of University / Statutory Body in respect of each programme conducted throughout the session.
- 6.0 That the Institution / Society / Trust / Company shall ensure maintenance of its class rooms, laboratories, computer centre, library, common rooms, faculty rooms, seminar hall/ conference room, ambience etc., as also the augmentation of the library, labs, computer centre as and when required as per the demand of the course curriculum.

- 7.0 That the Institution / Society / Trust / Company shall follow the course curriculum, examination scheme and fee structure prescribed by the University / State Govt. and will not charge any unauthorized additional fee on any account like providing Book Bank facilities / placement facilities to the students, conducting lectures / seminar / workshop, etc. for knowledge / entrepreneurship development of students (expenditure for which shall be preferred to be met out from the Institute's share of student activity fees) or any advance fee for the next session.
- 8.0 It will also be ensured that security deposits of students and their original certificates are returned back in appropriate manner and within stipulated time. The students of the Institute shall not be harassed in this context. Further, no student either passed out and / or pursuing studies at your Institute shall be discriminated on the ground of gender.
- 9.0 That the Institution / Society / Trust / Company shall upload the specifications of land, built-up area, land use, etc., aside status of faculty and other academic facilities available, categorically on its website indicating the courses with intake allowed to be conducted by the University so that the students are well aware of the quality standards maintained by the institute. Any developments regarding change in faculty, academic facilities etc. shall also be displayed on the website within a week so that there is total transparency in conduct of the programme.
- 10.0 That the Institution / Society / Trust/ Company shall organize faculty development and student awareness programmes through seminars, conferences and workshops etc. in order to maintain quality standards and promote excellence in imparting education. Value education shall be a part of overall development of the students and the institution / society shall take measures to promote it.
- 11.0 The Institution / Society / Trust / Company shall not without the previous permission of the University suspend instructions in any subject or course of study, where it is authorized to teach a programme or impart education.
- 12.0 That the Institution / Society / Trust / Company shall submit a feedback / compliance report after every quarter highlighting the status of faculty and indicating its academic progress. In case any complaint is referred by the University regarding the institution or any of its component, it will be the responsibility of the institution / society to submit compliance and rectify the deficiency / discrepancy in a time bound manner.
- 13.0 That the Institution / Society / Trust/ Company shall setup an Internal Complaint Committee under the "The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 and send yearly report to UGC, Women's Commission".
- 14.0 That the Institution / Society / Trust / Company shall setup a Grievance Redressal Committee to address / resolve the grievances of students as per directions of Hon'ble Supreme Court in W.P.(C) No. 793/17. The constitution of committee shall be displayed properly in the institute.
- 15.0 That the Institution / Society / Trust / Company ensure installation of appropriate Fire Safety equipments and availability of valid Fire Safety Certificate from concerned Government department.
- 16.0 That the Institution / Society / Trust / Company ensure that the deficiency/ shortcomings/ suggestions pointed out by JAC as mentioned in the NOC of GNCTD have been resolved / complied with by 30.09.2023.
- 17.0 This provisional affiliation letter is being issued subject to submission of a duly notarized undertaking by the Institute on the Non-Judicial Stamp Paper of Rs.100/- in the enclosed format within 15 days of the issue of this letter.

In the event of infringement / contravention/ non-compliance or flouting of the University Norms/ Govt. Policy Guidelines/ Statutory Body Standards, the University shall be constrained to take an appropriate action and shall be free to withdraw affiliation and the liabilities arising out of such withdrawals would solely be that of the Institution / Promoting Society/ Trust/ Company.



(Dr. Abha Vermani)  
Deputy Registrar (Affiliation)

The Principal/ Director  
Delhi School of Professional Studies and Research  
9, Institutional Area, Sector-25, Rohini, Phase-III  
Delhi - 110085

No.F.:GGSIPU/Aff.letter/DSPSR/2023-24/ 7677

Dated: 01.11.2023

Copy to:

- (i) The Director, Directorate of Higher Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitampura, Delhi - 110088
- (ii) Controller of Examinations, GGSIPU, New Delhi



(Bindu Ramachandran)  
Assistant Registrar (Affiliation)

**UNDERTAKING ON 100 RUPEES STAMP PAPER FOR COMPLIANCE WITH  
THE CONDITIONS FOR AFFILIATION PRESCRIBED BY  
THE GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI**

On behalf of ..... (name of Institution / Society / Trust/ Company), and having been duly authorized by the Management of the ..... (name of Institution / Society / Trust/ Company), the undersigned gives an undertaking that the ..... name of the Institution / Society / Trust/ Company) shall adhere to the provisions of the Act, the statutes, the ordinances and regulations of the Guru Gobind Singh Indraprastha University Act, 1998 and to comply with the standing orders and the directions of the University which includes besides other, the following salient conditions for the purpose of affiliation.

In the event of non-compliance of these provisions of the Act, the Statutes; the Ordinances, the Regulations and other standing orders/directions, the Guru Gobind Singh Indraprastha University would have right to order the suspension/withdrawal of affiliation, in part or in whole ..... (name of the institution/college) ..... and/or may take further necessary action in accordance with the provisions of the Guru Gobind Singh Indraprastha University Act, 1998 and for any unforeseen issues arising and due to non-compliance of the undertaking/ directions of the University, the decision taken by the University shall be final.

- 1.0 That the Institution / Society / Trust/ Company shall adhere to the provisions of Act 1998, the Statute, the Ordinances and regulations of the Guru Gobind Singh Indraprastha University and will comply with the standing orders and directions of the University throughout the period of affiliation and fulfill conditions indicated in the Policy Guidelines issued by Govt. of NCT, Delhi and approval of the Statutory Body (wherever applicable). In addition to above the deficiencies pointed out / suggestions given by the Joint Assessment Committee in its report shall also be removed / taken up and compliance of the same shall also be submitted in the University within a month after seeking the report of JAC. The copy of the report may be collected from the affiliation branch of the University, if not collected earlier.
- 2.0 That the Institution / Society / Trust/ Company shall not conduct any full time, part time or distance education programme(s) within its premises without the specific prior permission of the University and will not conduct any programme whatsoever of any other University in the said campus. It will also not use the trademark/trade name of the University for any other admission/teaching activity/conduct of any other programme at any other campus till it remains affiliated with Guru Gobind Singh Indraprastha University.
- 3.0 That the Institution / Society / Trust/ Company shall ensure that ragging is completely banned among student community and prohibited in the campus and hostels of the institute/college. Some teachers shall be made responsible in order to guarantee implementation of this Order of the Government.
- 4.0 That the Institution / Society / Trust/ Company shall create special facilities such as ramps, rails and special toilets and make other necessary arrangements to suit the special needs of physically challenged persons.

5.0 \_\_\_\_\_

6.0 \_\_\_\_\_

Continue as per conditions of Affiliation Letter.

Signature with seal  
Chairman/President  
Society/Trust promoting the institution

Signature with seal  
Secretary/Treasurer  
Society/Trust promoting the institution